



# Summer Checkout

## HOW YOU CAN SIGN UP TO GET OUT OF HERE FOR THE SUMMER!!

1. Checkout schedules will be posted on the activity bulletin board on the wall in the lobby between Mac Café and the stairwell beginning Thursday, at 6am.
2. If you are signing up to check out on **Thursday, Friday, or Saturday**, you must sign up for a time no later than curfew on Wednesday. If you are signing up to checkout **on or before Wednesday**, you must sign-up no later than Sunday at Curfew.
3. You must be **COMPLETELY MOVED OUT** at your scheduled checkout time-- **THIS ALSO MEANS NOTHING IN THE HALLWAY**. If you are not ready to checkout at the time you signed up for, you may be charged a \$75.00 improper checkout fee.
4. You must **checkout and leave McConnell Hall within 24 hours of your last exam unless you are involved with TAMS graduation**. All Juniors must be out by 4:00pm on Friday. Seniors must either check out by 4:00pm on Friday or between 6:00am and 11:00am on Saturday. No students will be allowed to stay in the hall Friday night.
5. You must sign out on your room inventory sheet and turn in your key to the RA checking you out. If you do not turn in your key or sign the inventory sheet, you may be charged a **\$75 Improper Checkout fee**.
6. If there are any **damages** to your room, these will be noted on the inventory sheet. UNT Housing will bill repair costs to your parents' home address. Your transcripts and grades may be blocked until all fees are paid.
7. **Bathroom contracts** (for those who are responsible for cleaning bathrooms) will be given to you and must be filled out and signed by both roommates and taped to your bathroom door. You will be charged for items not cleaned according to the contract.
8. **Both roommates** must be present at the first person's checkout to avoid any conflicts or one roommate getting stuck with the other's responsibilities.
9. Summer housing at UNT is not handled by TAMS. If you have not already arranged for intersession or summer housing on campus, you must go to Crumley Hall, Assignments and Collections office to find housing.

**Remember to check the Student Life website  
for examples and more details.**

**Supplies You Will Need**  
**Desk**

Sponges  
Glass cleaner  
Adhesive Remover (Goo Be Gone)  
Non-abrasive cleaner/soap scum  
remover (Soft Scrub)  
All purpose cleaner (409, Pinesol)  
Toilet bowl cleaner  
Toilet bowl brush  
Mildew Remover  
Soap Scum Remover

**Do not Use:**

Steel Wool  
Abrasive cleaners (Comet)

**Supplies at the Front**

Paper towels  
Vacuums  
Brooms  
Dust Pans  
Mops  
Spackling  
Paint and brushes  
Trash bags  
Buckets



**GET YOUR HOUSING DEPOSIT BACK**

Seniors: You must request your housing deposit **in writing** from the Assignments/Collections Office. It takes 6 to 8 weeks to receive it.

Juniors: Your deposit will be held over for next year.