

FAQ's for Checking Out:

How to Sign Up for Check Out:

- Starting at 6am on Thursday, May 1 you can sign up to check out of McConnell. The sign ups will be placed on the Activities Board in the lobby.
- Your roommate must be present at your check out appointment if you are moving out first, so make sure you pick a time that works for both of you. It is most convenient if you check out together.

Deadlines for Checking Out:

- The deadline to signup for checkout is 11pm on Sunday, May 4 if you are checking out on or before Wednesday.
- The deadline to signup for checkout is 11pm on Wednesday, May 7 if you are checking out on Thursday, Friday or Saturday.
- Juniors must be checked out by 4pm on Friday, May 9.
- Seniors must be checked out by either 4pm on Friday, May 9 or between 6am-11am on Saturday, May 11.

What Happens If...

Q: My roommate isn't there when I try to check out of the room first?

A: You **will not** check out at that time. Your checkout time must be rescheduled to a later time when your roommate will be present.

Q: What happens if I miss my scheduled time to check out?

A: You will need to reschedule your check out time with the RA who has been assigned to check you out. This will be **at our convenience**, and we will be very busy; be ready and don't miss your time.

You could also be charged a \$75 improper check out fee.

Q: What happens if I need to change my scheduled time?

A: If you need to change your previously scheduled check out time, you can either check out at your roommate's time, or reschedule with the RA who is assigned to checking you out of your room.

Q: What happens if I want to move out the weekend before finals week and commute for my exams?

A: Yes, this is allowed. You would need to sign up for a check out time on the checkout board.

Q: What happens if all the times I want to check out are already taken?

A: Signing up early will help eliminate the possibility of this from happening, but in case it does happen, you'll have to check out at a time that is inconvenient for you.

Q: What happens if my parents are available to move me out while I am not there?

A: Thank your parents profusely and either escort them up to your room or a staff member will assist them.